AN EQUAL OPPORTUNITY EMPLOYER
Granite School District is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, sex or physical or mental disability, except where justified to meet a bona fide occupational requirement. If you are a qualified individual with a disability who needs assistance with the application process, please contact the District Human Resource office at 385-646-4511. Granite School District is committed to keeping our workforce drug free and free from harassment of any type.

Granite School District
Human Resources
Department
2500 South State Street
Salt Lake City, UT
84115-3110
Phone (385) 646-4511
Fax (385) 646-4204

PROJECT MANAGER/ BUILDING INSPECTOR - SUPPORT SERVICES
Job Type: Classified
Salary Range: Classified Salary Schedule - Lane
Contract: 12 Month

Description:
Failure to submit copy of High School Diploma or GED and Current resume before the deadline date will disqualify you for this position.

Summary:
Responsible for monitoring new building construction in compliance with applicable building codes. Inspects large monetary projects and change orders of construction, alterations, remodeling, and repair projects for compliance with governing building codes in Granite School District as assigned by the Manager of Construction Services and Sr. Project Manager. Plans and designs capital outlay and maintenance projects with the Manager of Construction Services, Sr. Project Manager, Director of Architecture, Engineering, and Construction, Director of Maintenance, Maintenance Foremen, school administrators, design professionals, and contractors to ensure competent and timely completion of assigned projects. Inspector may be required to
submit weekly written reports documenting the progress of individual projects to the Manager of Construction Services, and notify director, project architect or engineer, and project contractor of any deviation from approved construction documents or building code requirements. Upon notification from the contractor that deficient work has been corrected, Project Manager will re-inspect any work originally found not to be in compliance with the contract documents and code requirements.

Essential Functions:
1. Works in concert with other Project Managers to monitor new building construction such that building codes are met while ensuring that best practices are maintained within budget constraints. Collaborates with building engineers, contractors and others to build to plan specifications.

2. Responsible for construction project coordination as assigned by Manager of Construction Services and the Sr. Project Manager. Monitors and provides weekly report of project status to ensure its timely completion and that contractual bid documents are met.

3. Inspects the construction alteration, remodeling or repair of any building or structure, or the components of any building or structure for compliance with standards provided in the specific edition of the International Building Code adopted under the rules of the State of Utah Uniform Building Standards Act or amendments to the International Building Code as included in the Utah Uniform Building Standards Act. Provides own transportation to inspection sites.

4. Takes appropriate action where non-compliance is discovered as provided in the International Building Code and as directed by the Manager of Construction Services and Sr. Project Manager.

5. Provides notification and recommendations to the Manager of Construction Services, Sr. Project Manager, project architect or engineer and building contractor or maintenance shop technician where non-compliance is discovered.

6. Will be assigned to serve as a member of an on-call fire alarm team. On call time will be for a 7-day period with 24 hour on call responsibility. There are 5 members of this team and assignments are spread evenly amongst the team.
Non-Essential Functions:
Occasional other duties as assigned (within skill level).

Qualifications:
Qualifications:
Required Knowledge, Skill and Ability
Must display effective oral and written communication skills along with ability to organize time and work. Must have thorough knowledge of building construction and technology of building systems. Must have thorough knowledge of construction procedures, and techniques, current edition of the International Building Code, International Mechanical Code, International Plumbing Code and the National Electrical Code.

Must understand the requirements of the Americans with Disabilities Act Guidelines and the National Fire Code. Inspector should be familiar with construction standards and be able to read and understand construction documents prepared by architects and engineers. Must be skilled in the use of computer software appropriate to processing job related reports, analyses and other paperwork. Preference will be given to applicants that are skilled the use of AutoCAD and or Revit to use a as tool in designing minor projects.

Minimum Entrance Requirements for Training:
High School Diploma or equivalent. Must have a valid Utah driver’s license. Must have current Utah State commercial building inspector certifications in any two of the following areas: Commercial Building Inspector, Commercial Mechanical Inspector, Commercial Plumbing Inspector and Commercial Electrical Inspector. A four-way commercial combination certification is preferred. Also preferred is Commercial Plans Examiner certification.

Note: Additional compensation will be paid for each license maintained beyond the minimum stated above with a maximum of two additional.

Minimum Entrance Requirements for Prior Experience:
Preferred prior experience of two years’ work experience as a practicing commercial construction Project Manager with demonstrated competence.

Note: The Administration reserves the right to require specific training for this position. However, depending upon the quality and type of work experience, some exchanges can be made between formal training and work experience.
Decision Making Authority:  
As assigned by the Manager of Construction Services and the Sr. Project Manager, responsible for proper building construction, remodeling, and repair, through observation and follow-through using a well-planned and timed inspection schedule, prompt reporting of problems, and early and frequent monitoring of compliance with inspection recommendations. Must inspect and monitor a large number of projects at a given time while promoting on-time completion schedules. Ensures that corrections are made with minimal delay.  
Incumbent has the authority to make decisions on the compliance or non-compliance to code for work performed in district buildings by independent contractors and maintenance personnel.

Interaction with Others (Non-supervisory):  
Works in a non-authority role with other people, calling for cooperative activities based upon ability to communicate effectively and to make careful, thorough observations. Maintains constructive relationships with contractors, maintenance personnel, local, state and federal government representatives, architects and engineers.

Supervision:  
N/A

Working Environment:  
Much of the inspection work is performed outdoors in all seasons of the year. Construction in progress may expose inspector to potential physical hazards. Must travel to inspection sites in Granite School District car in all types of seasonal weather.

Physical Demand Characteristics:  
May be required to lift or move up to 50 pounds.

Failure to submit copy of High School Diploma or GED and Current resume before the deadline date will disqualify you for this position.

**Date Posted:** Monday, January 27, 2020  
**Application Deadline:** Friday, February 07, 2020 by 3 P.M.

Applications MUST be submitted by the 3pm deadline on the closing date.